

Appendix E: Readmission - No Exit Appeal Policy

No Exit Appeal Process for students dismissed up to 2 semesters from their last nursing course.

A student requesting to immediately return into the nursing program, following an unsuccessful exit process must complete the following:

1. The student must notify the Registrar's Office via [readmission request form](#) that an appeal is being requested. The notification must be received within 30 days prior to the semester applying for readmission.
2. The Student will provide the appropriate documentation which will be given in the Registrar's letter along with the required submission deadline.
3. The Registrar's office will schedule the student with the Enrollment Appeals Committee (EAC) after the appropriate documentation is received.
4. The student will be notified of the Enrollment Appeals Committee decision in writing within 3 business days of the committee meeting. The decision by the Enrollment Appeals Committee is final.
5. If a student appeal is approved, and the student does not return the following semester, the student will be required to follow the readmission process provided they are not more than 2 semesters from their last nursing course.
6. An appeal granted or denied constitutes the final opportunity for a student to complete the Nursing Program. If a student is unsuccessful in any requirements, there is no other opportunity to complete the exit process.
7. Students will be required to complete coursework as recommended by the Nursing Program Administrator.
8. In the event a student exceeds 150% of the maximum time frame allowed to complete the program, the student may submit a Maximum Time Frame appeal. In cases where the appeal is granted, students may continue with readmission.
9. Upon successful completion (passing score and/or C or better) of the required components, the student will proceed with the program exit examination requirements.
10. Only one attempt of the Exit Exam will be allowed.

Students that are more than 2 semesters from the last date of the last nursing course will not be eligible for readmission.

Readmission into ATS Institute of Technology will be dependent on space available to accommodate additional students. If the number of accepted applicants exceeds available space, the decision will be based on the student's GPA and academic history of coursework previously taken at ATS Institute of Technology and applicants may be deferred to a subsequent semester.