

This policy pertains to: Students who completed the full course of study, including all required HESI examinations, but never completed exit requirements and were terminated. Since these students completed the full course of study, a previous readmission status does not count against them, as this readmission is meant to prepare them to complete exit requirements. These students must repeat Nursing Seminar, and at least one of the following courses: Pharmacology, Adult Nursing, or Fundamentals of Nursing based on the result of the Comprehensive Readiness Assessment explained below. Those students who repeat Adult Nursing or Fundamentals of Nursing must also be prepared to repeat clinical and laboratory experiences in addition to classroom lectures.

1. Must meet with Accounting Office to verify there are no current account balances
2. Must meet with Admission Department to obtain Readmission Application Form.
3. Must submit two professional recommendations from employers and/or previous nursing faculty instructors testifying to student ability to succeed in exit completion.
4. Must submit letter of intent identifying cause of failure to complete exit requirements in a timely manner. The letter must include a step by step plan for academic success if readmitted.
5. After submission of all of the above forms, must meet with Nursing Administrator and schedule a time to take the Comprehensive Readiness Assessment on Examssoft to identify which nursing courses must be repeated along with Seminar.
6. Meet with Registrar to determine options for course scheduling after Comprehensive Readiness Assessment completed and analyzed for strengths and weaknesses.
7. Students repeating courses with clinical and lab components such as Adult Nursing and Fundamentals of Nursing must also ensure there are current required clinical documents uploaded in CastleBranch. Access to CastleBranch may be requested from the Admissions Representative. A new background check and drug test must also be submitted.
8. Students repeating courses fall under the policies of the current cohort they are enrolled in.
9. After completion of repeated courses, student will be eligible to sit for the Hurst review and proceed through HESI exit examination requirements. See HESI Policy and NUR REV and NUR0930 course descriptions.
10. Students may opt out of repeating courses other than Seminar but will have to pass related HESI Course Competency Examinations with a score of 900 or better in order to do so. Students who choose this option must also pass the HESI Dosage Calculation examination with a score of 900 or better. Students who choose this option must pay for the cost of purchasing the appropriate HESI Course Competency Examinations codes, must still repeat Seminar, and must pay for the Hurst Live Review at end of term out of pocket. Students who choose this option are allowed only one HESI attempt to score the 900 benchmark.