

MDT College of Health Sciences

dba ATS Institute of Technology

www.atsinstitute.edu



Catalog and Handbook Addendum

*Spring 2018
Chicago*

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I. Fall 2017 Changes for students

The following changes were implemented for the Fall 2017 semester. These changes are in addition to the “Fall 2017 Student Handbook and School Catalogue”:

1. *Chicago Faculty*

**ATS Institute of Technology
Chicago Non-Main Campus
25 East Washington Street, Suite 200
Chicago, IL 60602**

Nursing Programs Administrator
Mary Jane Evangelista
BSMT, MAN, Philippines Colleges of Health Sciences, Inc.
BSN, Ocampo Memorial College, Philippines

Chicago Faculty

Brandt, Katie

MA in English, San Francisco University;
BA in English, University of Illinois
(part-time instructor)

Clark, Patricia, MSN, RN

MSN, Governors State University;
BSN, Prairie View A&M University
(Part-time)

Clark, Simendea, MSN, RN

MSN, RN Rush University;
BS in Health Studies, Michigan State University (part-time instructor)

Carrasco, Emilio, MD

MD, Higher Institute of Medical Sciences of Havana
Cuba;
BS in Biology, IPVCE V.I. Lenin

Conner, Barbara, MSN, RN

MSN, RN Saint Xavier, Chicago, IL;
MS, ED University of Illinois
(part-time instructor)

Erdman, Michael, MD

MD, Santo Domingo/Dominican Republic;
BS in Psychology, DePaul University
(part-time instructor)

Feagin, Katherine, RN

BSN, Lewis University, Romeoville, IL;
ADN, Prairie State College, Chicago Heights, IL
(part-time instructor)

Gramata, Joan, MSN, RN

MSN, Rush University;
BSN, University of Illinois at Chicago
(part-time instructor)

Guenther, Nick

BA in English Language and Literature, DePaul
University
(Part-time instructor)

Halilovic, Nadia, MA

MA in Psychology, Roosevelt University;
BA in Clinical Psychology, University of Illinois at
Chicago

Lero, Marites, BSN

BSN, West Visayan State, Philippines
(part-time instructor)

Makaras, Inesa

MA in Mathematics Education, Western Governors
University;
BA in English Philology, Pedagogical University;
BS in Civil and Constructive Engineering, Institute of
Construction, Lithuania

Marsh, Salithia, RN

BSN, Benedictine University;
AAS in Nursing, City College of Chicago
(part-time instructor)

McCrystal, Milagros, MSN, RN

MSN, BSN, Lewis University, Romeoville, IL
(part-time instructor)

McDonald, Linda, MSN, RN

MS in Nursing, Indiana Wesleyan University;
BSN, Indiana Wesleyan University
(part-time instructor)

Medina, Maria, MSN, RN

MSN, North Park University, Chicago, IL;
BSN, University of Perpetual Help, Philippines
(part-time instructor)

Nelson, Talia, MSN, RN

MSN Walden University
(part-time instructor)

Oshodi, Eniola, RN

BSN, Resurrection University;
Associates Degree in General Education, City Colleges
of Chicago
(part-time instructor)

Padgett, Deborah, MSN, RN

MSN, RN, Governors State University, IL;
BSN, Saint Xavier University, Chicago, IL
(part-time instructor)

Purificacion, Elsie, RN, BSN, MAN

MAN, Saint Jude College, Philippines;
BSN, Wesleyan University, Philippines
(part-time instructor)

Ramirez, David, MSN, RN

MSN, Governors State University;
BSN, Valpariaso University
(part-time instructor)

Roberton, Wanda, MSN, RN

MS in Nursing, American Sentinel University

Sarrosa, Vincent, RN

BSN, West Visayas University
(part-time instructor)

Servan, Joey, MSN, RN

MSN, University of La Slette;
BSN, Medical Colleges of Northern Philippines (part-
time instructor)

Spulber, Iuliana, MS

MS in Mathematics & Information Science, BS in
Mathematics & Information Science, Transylvania
University, Romania

Staggers, Deborah, RN

BSN, Howard University, Washington, DC

Taylor, Joyce, MSN, RN

MSN, North Park University;
BSN, Alverno University;
RN Diploma, South Chicago Community Hospital of
Nursing
(part-time instructor)

Terry, Cheryl, MSN, RN

MSN, Saint Xavier College;
BSN, Southern Illinois University
(part-time instructor)

Thorpe, Dawn, RN

BSN, University of Illinois, Chicago;
RN, Richard Daley, Chicago, IL
(part-time instructor)

Wilson, Squavette, RN

BSN, Governors State University,
University Park, IL
(part-time instructor)

Non-Main Campus Administrative Staff

Mark Bykov
President

Yelena Bykov
Chief Executive Officer

Joclyn Cotton
Director of Financial Aid

Kathy Zarnowski
Registrar

Erick Lopez
Admissions

Nadia Halilovic
Student Services

Debbie Lincoff
Director of Growth & Development
(part-time)

Margo Castelli
Bookkeeper

Nick Guenther
Resource and Assessment Specialist

Brian Hedges
IT Specialist

Emilia Paras
Administrative Assistant

Tuition and Fees

PN TUITION & FEES

TUITION	\$25,983.36	\$499.68/credit hour for 52 credits
TESTING FEE^{2,4}	\$645.00	
FEES:		
COMPUTER LAB FEE	\$285.00	(\$95 Per semester X 3)
APPLICATION FEE	\$30.00	
MALPRACTICE INSURANCE	\$40.00	(Once a year charge)
DRUG TESTING FEE	\$40.00	(Once a year or as required by clinical agencies)
GRADUATION FEE	\$105.00	(Semester of graduation – no credit for not participating)
SEMESTER REGISTRATION FEE	\$150.00	(\$50 Per semester X 3)
NCLEX REVIEW MATERIALS	\$53.00	(Semester of graduation)
<u>COURSE FEES:</u>		
NUR1101	\$395.00	Nursing Fundamentals
NUR1110	\$485.00	Nursing Care of the Adult
NUR1105	\$95.00	Maternity Nursing
NUR1106	\$95.00	Nursing of Children
NUR1104	\$290.00	Geriatric/Mental Health Nursing
BIO1017	\$72.00	A&P I
TOTAL COURSE FEES:	\$1432.00	
TOTAL PROGRAM COST:	\$28,763.36	

Miscellaneous Fees

Estimated Book Fees	\$1,200.00	
ID Badge Replacement	\$25.00	
My Foundation Lab	\$66.00	
SUC1002/1004	\$30.00	Focused Learning Seminar
MAT0910	\$97.00	Developmental Math resources
Uniforms	\$32.00	Purchased by students from recommended vendors
TEAS Test	\$65.00	per test
Background Check	\$75.00	
Excused Clinical Make-up	\$100.00	
Unexcused Clinical Make-up	\$250.00	

Any books or software included in tuition can be purchased separately by students. If the student does not intend to purchase through the school, the student must notify the school in writing 5 business days before classes begin.

Tuition will be charged per credit hour: \$499.68/credit hour, for college level courses and \$426.66/credit hour for developmental.

² Includes 2 Exit or End of Course exams. If a student needs more than 2 exams it will cost the student an additional \$53.00 per Exit exam and \$31 per End of Course exam. However, with less than 4 days' notice the cost of the exam will be \$100 plus the cost of the exam to include expedited charges.

⁴Testing fees may be increased following publisher increase for new students. Testing fees listed on student enrollment agreement will supersede Student Handbook testing fees.

I. Spring 2018 Changes for incoming students

The following changes were implemented for the spring 2018 semester. These changes are in addition to the fall 2017 addendum above for the “Fall 2017 Student Handbook and Catalog”:

1. Course Grading and Quality Points in Nursing Programs

The following was updated within the policy:

I - Incomplete

With the exception of the Role Development class, only students who experience unforeseeable emergencies and have supporting documents and are in good class standing at the end of the semester may qualify for receiving an “I” grade. A student receiving a grade of “I” needs to correct any deficiencies **no later than the start of the following semester except Role Development students**. An incomplete grade not corrected within the prescribed period will result in an “F” for the class, requiring the student to repeat the course.

2. Practical Nursing Program

The Success Strategies Course has been added for new students. See Program of Study for first semester and the Success Strategies course description below. In addition, NUR1110 is a pre-req for NUR1104.

Program of Study for Practical Nursing - Chicago

First Semester (15 weeks)		Credits
BIO1019**	Anatomy & Physiology for Health Sciences I & II	7.5
MAT1001	Applied Math	2.0
NUR1101	Nursing Fundamentals	8.5
SUC1001	Success Strategies	0
Second Semester (15 weeks)		
NUR1110	Nursing Care of the Adult	11.0
PSY1020	Development across the Lifespan	3.0
NUR1102	Pharmacology	4.0
Third Semester (19 weeks)		
NUR1106	Nursing of Children	2.5
NUR1104	Geriatric/Mental Health Nursing	5.5
NUR1105	Maternity Nursing	2.5
NUR1114	Nursing Seminar	3.0
NUR1112	Nursing Trends and Issues	2.0
REV1001	NCLEX-PN Review Course	.5
Total		52

SUC1001 Success Strategies

Pass/Fail

This course is designed to introduce the newly enrolled ATS student to the student role, resources, and strategies to enhance success in college. The student will learn professionalism required for the academic and professional roles, resources necessary for optimal performance as a nursing student, and personal skills such as time management and studying based on individual learning style. This course includes additional clock hours outside the classroom.

Prerequisite: None

NUR1104 Geriatric/Mental Health Nursing

Prerequisites: NUR1101, NUR1110, BIO1017, BIO1018, MAT1001

Corequisites: PSY1020, NUR1102

II. Spring 2018 Changes for incoming students and current students

The following changes were implemented for the spring 2018 semester. These changes are in addition to the fall 2017 addendum above for the “Fall 2017 Student Handbook and Catalog”:

1. Academic Calendar

The following Calendar was reformatted for clarity.

Academic Calendar Fall 2017 - Fall 2018*

Nursing programs are offered on a trimester basis. Each semester (fall, spring, and summer) consists of fifteen (15) weeks of academic work with scheduled breaks between semesters. (Chicago students are scheduled for two 15 week sessions and one 19 week session at the end of the program. The 19 week session includes a break.) Developmental semester is not included above and will be added on an as needed basis. Students can add classes and may drop classes without penalty during the first two weeks of the semester. Day and evening classes are available.

PN PROGRAM

August 28, 2017	Fall Semester 2017 Classes begin
September 4, 2017	Labor Day (NO SCHOOL)
September 8, 2017	Last day to add/drop classes without penalty
October 6, 2017	Last day to withdraw from classes with a "W"
October 16-20, 2017	Midterm Exams
November 21-24, 2017	Thanksgiving Break (NO SCHOOL)
November 21, 2017	FACULTY DEVELOPMENT DAY
December 11-15, 2017	Final Exams (End of Semester)
December 18, 2017	FACULTY DEVELOPMENT DAY
December 18-29, 2017	Winter Break (NO SCHOOL)

January 2, 2018	Spring Semester 2018 Classes begin
January 15, 2018	Martin Luther King Holiday (NO SCHOOL)
January 16, 2018	Last day to add/drop classes without penalty
February 9, 2018	Last day to withdraw from classes with a "W"
February 19-23, 2018	Midterm Exams
April 9-13, 2018	Final Exams (End of Semester)
April 16-27, 2018	Spring Break (NO SCHOOL)

April 30, 2018	Summer Semester 2018 Classes begin
May 11, 2018	Last day to add/drop classes without penalty
May 28, 2018	Memorial Day (NO SCHOOL)
June 8, 2018	Last day to withdraw from classes with a "W"
June 18 - 22, 2018	Midterm Exams

July 4, 2018	Independence Day Holiday(NO SCHOOL)
August 6 - 10, 2018	Final Exams (End of Semester)
August 13 - 24, 2018	Summer Break (NO SCHOOL)

August 27, 2018	Fall Semester 2018 Classes begin
September 3, 2018	Labor Day (NO SCHOOL)
September 7, 2018	Last day to add/drop classes without penalty
October 5, 2018	Last day to withdraw from classes with a "W"
October 15-19, 2018	Midterm Exams
November 20-23, 2018	Thanksgiving Break (NO SCHOOL)
November 20, 2018	FACULTY DEVELOPMENT DAY
December 10-14, 2018	Final Exams (End of Semester)
December 17, 2018	FACULTY DEVELOPMENT DAY
December 17, 2018-January 1, 2019	Winter Break (NO SCHOOL)

*MDT/ATS reserves the right to change this Academic Calendar without notice.

2. Progression and Retention

The following was added within the policy:

Once a student fails a class, the student is limited to twelve (12) credit hours each semester for the remainder of the nursing program. Only with approval from administration can a student, who failed a class, take more than 12 credit hours.

The following was updated within the policy:

A written warning form is issued to the student if the student has:

- Course absences of **10%** or above.

3. Attendance Policy

The following policy section was modified for clarity:

Each student is expected to attend every class, lab and clinical day for which he/she is scheduled.

Arriving tardy or leaving early is defined as arriving up to 15 minutes after the start time of the course, or leaving not more than 15 minutes before the official ending time of the class. Students assume the responsibility for arranging make up of missed work and assignments. All work must be completed by the time designated by the individual faculty members(s). Students must attend course, clinical and laboratory sections if applicable to which they have been assigned unless permission to attend a different section is obtained from the Registrar.

Attendance Policy for Nursing Students

Clinical Absence

See Clinical Attendance Policy.

Class and Lab Absence

Arriving tardy or leaving early will be counted as one half (0.5) absence for each occurrence.
If a student misses more than 15 minutes of class or lab time, it will be counted as an absence.

4. HESI Policy & Flow Chart

The following policy was updated:

HESI Course Competency Examinations (CCE)

The HESI Course Competency Examinations are standardized tests that examine students in specific ATS courses. The courses are: Fundamentals of Nursing, Nursing Care of the Adult, Pharmacology, Geriatric/Mental Health Nursing, Maternity Nursing and Nursing of Children. Unsecured tests may be used during the course to prepare the student for the CCE.

These proctored/secure examinations are given in week 13 for those students who are taking the course for the first time or who are repeating the course for the second time. Acceptable performance is achieving the established benchmark for all tests. The following rules apply:

1. If the established benchmark is achieved, the student progresses in the curriculum.
2. If the established benchmark is not achieved with the first attempt, the student may take the CCE a second time, two weeks later after submitting proof of completion of two weeks of remediation. The second attempt must be completed by the end of the first week of break.
 - I. If the established benchmark is achieved after the second attempt, the student proceeds in the program.
 - II. If the student does not achieve the established benchmark after the second attempt, the student repeats the corresponding class. The student may take other classes that the corresponding class is not a pre- or co-requisite for. After repeating the class, the student attempts the CCE a third time during week 13.
 - A. If the established benchmark is achieved after the third attempt, the student proceeds in the program.
 - B. If the student does not achieve the established benchmark after the third attempt, the student may take the CCE a fourth time after submitting proof of completion of 4 weeks of remediation. The fourth attempt must be completed by the end of the last week of break.
 - a) If the established benchmark is achieved after the fourth attempt, the student proceeds in the program.
 - b) If the student does not achieve the established benchmark after the fourth attempt, the student is terminated from the program.

Comprehensive Exit Examination

The HESI Comprehensive Predictor is a standardized test that assesses the students' preparedness for the NCLEX-PN. This examination is administered to all students who have successfully completed all curriculum courses and all HESI End-of-Course examinations or assigned tests. Students must reach the established benchmark.

If the benchmark score is not met after the first attempt, the student must set up and follow an individualized remediation plan before the second attempt. If the benchmark score is not met on the second attempt, the student must revise the individualized remediation plan, be required to take and pass the NUR0940 – Nursing Exit Seminar course before the third attempt is made for the HESI Predictor examination.

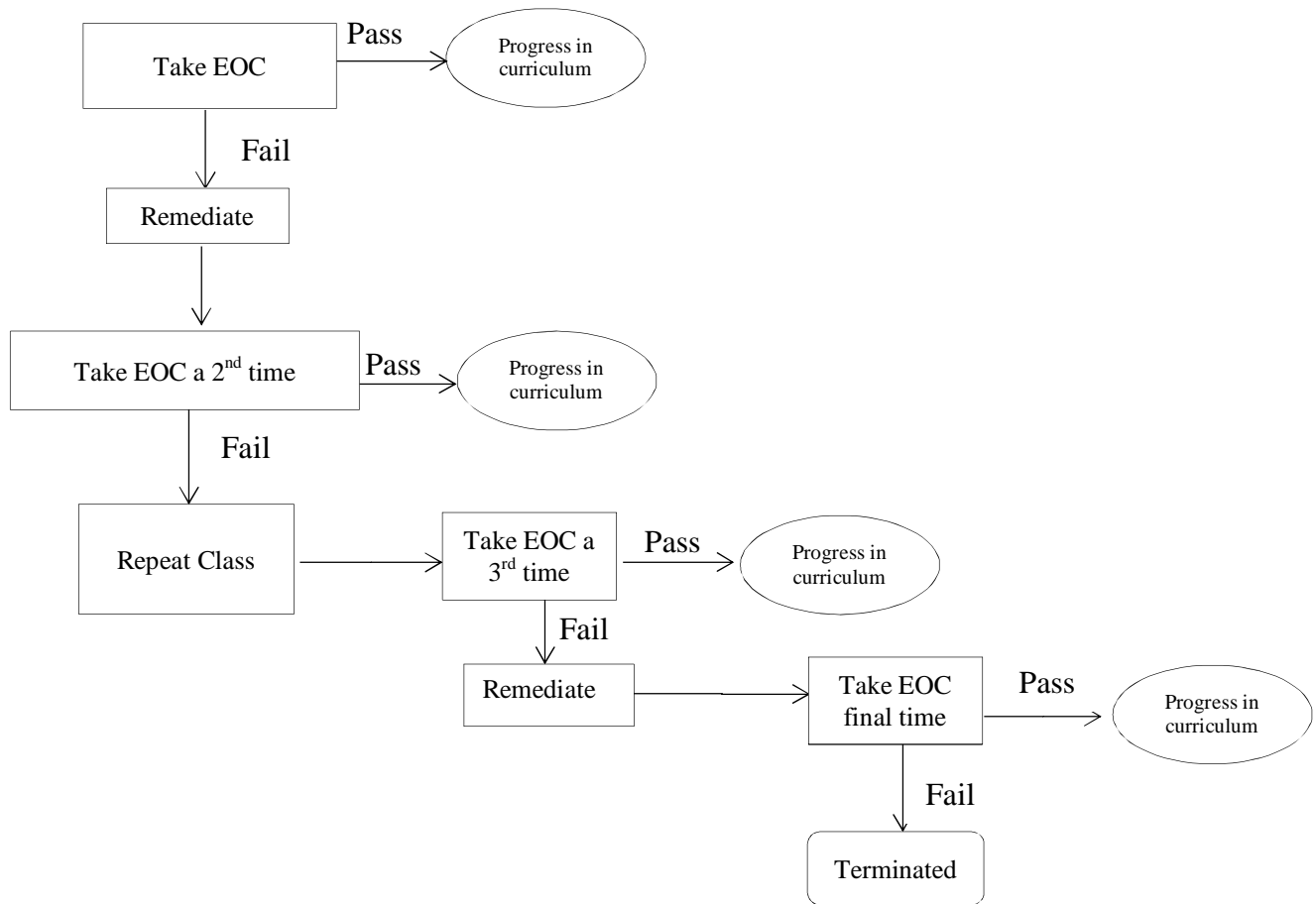
If the HESI benchmark score is not met after the third attempt, the student is required to attend a live review approved by the school at his/her own expense. In addition, the student is expected to continue to follow the individual remediation plan. If a student fails the fourth attempt of the Exit exam (Exam may be from different provider), he/she will be dismissed from the program. The student has the option to repeat the last semester. In this case, the student will have only one opportunity to take and pass the comprehensive Exit Exam after passing all the classes in the semester again.

Any attempt to take the Exit Exam must be completed within the prescribed timeline stated within the Individualized Remediation plan.

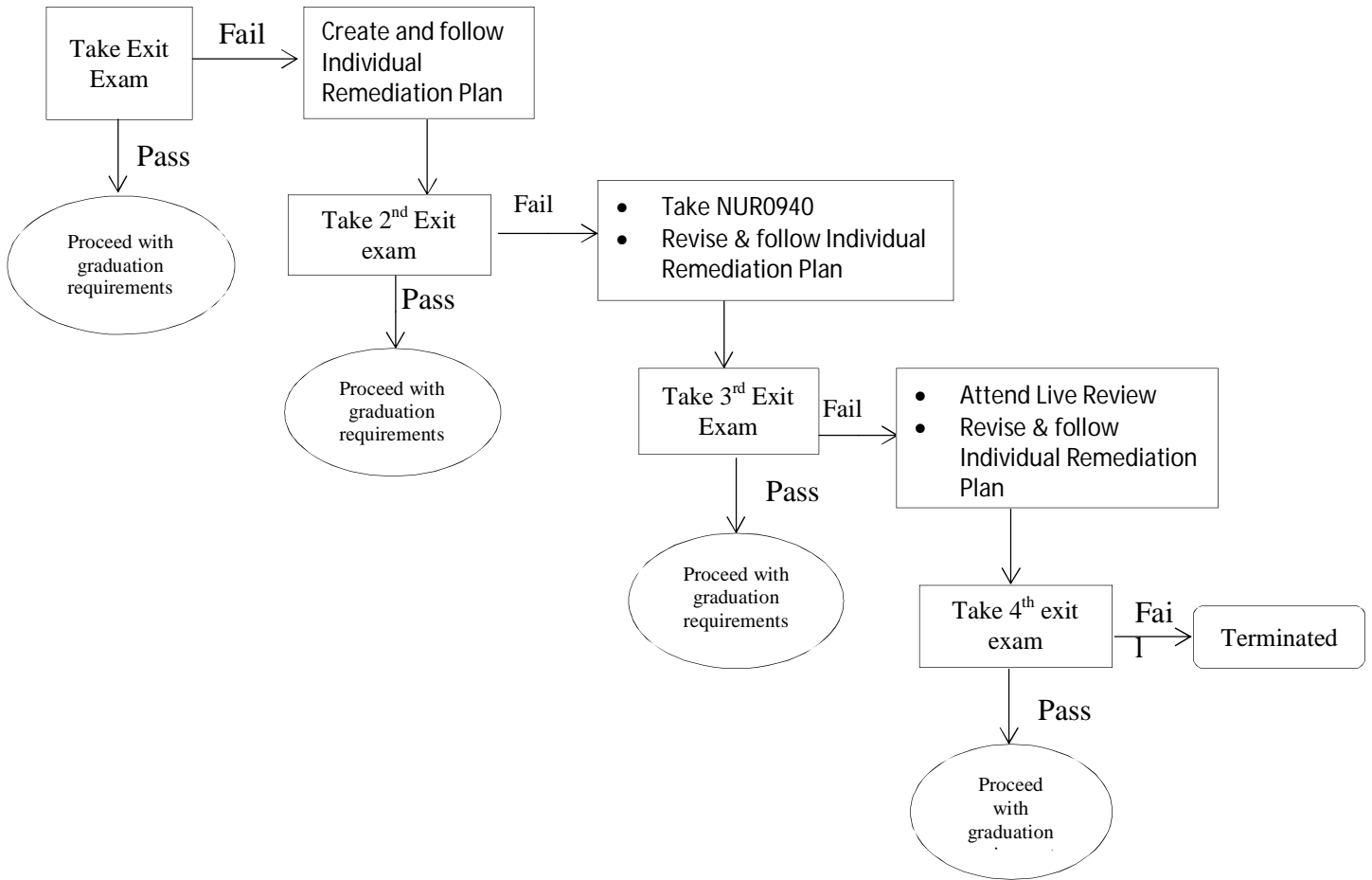
Chicago Standardized Testing Policy Flow Chart

To be used in combination with the Standardized Testing Policy i.e., ATI or HESI

Course Competency Exam (CCE)



Comprehensive Exit Exam



5. Tuition and Fees

The following fee was updated within the policy effective for Summer 2018 students:

Testing Fee: \$671

6. Institutional Disclosures Report

The following policy was updated with 2016-2017 data:

**Institutional Disclosures Report
Reporting Period: July 1, 2016 - June 30, 2017**

INSTITUTION NAME: MDT College of Health Sciences, Inc., dba ATS Institute of Technology	<p align="center">Indicate all ways the disclosure information is distributed or made available to students at this institution:</p> <p>X Attached to Enrollment Agreement</p> <p>X Provided in Current Academic Catalog</p> <p>X Reported on School Website</p> <p>Other: _____</p>
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Per Section 1095.200 of 23 Ill. Adm. Code 1095:

The following information must be submitted to the Board annually; failure to do so is grounds for immediate revocation of the permit of approval.

DISCLOSURE REPORTING CATEGORY	<i>Insert Name of Program or Course of Instruction Here</i>	<i>Insert Name of Program or Course of Instruction Here</i>	<i>Insert Name of Program or Course of Instruction Here</i>	<i>Insert Name of Program or Course of Instruction Here</i>
<i>Practical Nursing Program</i>	<i>Insert Name of Program or Course of Instruction Here</i>	<i>Insert Name of Program or Course of Instruction Here</i>	<i>Insert Name of Program or Course of Instruction Here</i>	<i>Insert Name of Program or Course of Instruction Here</i>

A) For each program of study, report:						
1) The number of students who were admitted in the program or course of instruction* as of July 1 of this reporting period.		211				
2) The number of additional students who were admitted in the program or course of instruction during the next 12 months and classified in one of the following categories:						
	a) New starts	208				
	b) Re-enrollments	6				
	c) Transfers into the program from other programs at the school	0				
3) The total number of students admitted in the program or course of instruction during the 12-month reporting period (the number of students reported under subsection A1 plus the total number of students reported under subsection A2).		425	0	0	0	0
4) The number of students enrolled in the program or course of instruction during the 12-month reporting period who:						
	a) Transferred out of the program or course and into another program or course at the school	0				

b) Completed or graduated from a program or course of instruction	91				
c) Withdrew from the school	131				
d) Are still enrolled	203				
5) The number of students enrolled in the program or course of instruction who were:					
a) Placed in their field of study	62				
b) Placed in a related field	0				
c) Placed out of the field	0				
d) Not available for placement due to personal reasons	2				
e) Not employed	27				
B1) The number of students who took a State licensing examination or professional certification examination, if any, during the reporting period.	124				
B2) The number of students who took and passed a State licensing examination or professional certification examination, if any, during the reporting period.	92				

C) The number of graduates who obtained employment in the field who did not use the school's placement assistance during the reporting period; such information may be compiled by reasonable efforts of the school to contact graduates by written correspondence.	8				
D) The average starting salary for all school graduates employed during the reporting period; this information may be compiled by reasonable efforts of the school to contact graduates by written correspondence.	unknown				

*Course of Instruction is defined as a standalone course that meets for an extended period of time and is directly creditable toward a certificate or other completion credential; individual courses that make up a Program of Study are not considered courses of instruction.

Note: As indicated in the PBVS Administrative Rules, Section 1095.200, student retention and graduation rates must be maintained that are appropriate to standards in the field. Furthermore, a State licensing examination or professional certification examination passage rate of at least 50% of the average passage rate for schools within the industry for any State licensing examination or professional certification examination must be maintained.

} In the event that the school fails to meet the minimum standards, that school shall be placed on probation.

} If that school's passage rate in its next reporting period does not exceed 50% of the average passage rate of that class of schools as a whole, then the Board shall revoke the school's approval for that program to operate in this State. Such revocation also shall be grounds for reviewing the approval to operate as an institution.