MDT College of Health Sciences

www.atsinstitute.edu

STUDENT HANDBOOK
and
School Catalogue Addendum

Spring 2016
Cleveland

Main Campus:
325 Alpha Park Drive
Highland Heights, Ohio 44143
Phone 440-573-0000 Fax 440-449-1389

Additional Location:
25 East Washington, Suite 200
Chicago, IL 60602
Phone 312-214-2000 x3125
Fax 312-419-7421
# Table of Contents

I. **Fall 2015 Changes for incoming students** ................................................................. 3  
   Progression and Retention in the Program .................................................................. 3  

II. **Fall 2015 Changes for incoming students and current students** .......................... 3  
    Cleveland Practical Nursing Program ..................................................................... 3  
    Tuition and Fees ..................................................................................................... 4  

III. **Spring 2016 Changes for incoming students** ...................................................... 5  
    1. Admission Procedures for Nursing Students ...................................................... 5  
    2. Curriculum Pilot ............................................................................................... 5  
    3. Clinical Requirements ...................................................................................... 5  
    4. Progression and Retention in the Program ....................................................... 5  
    5. Score Determination on Placement Examination .............................................. 5  
    6. Tuition and Fees ............................................................................................... 5  

IV. **Spring 2016 Changes for incoming students and current students** ................... 5  
    1. Professional Dress Code .................................................................................. 5  
    2. Progression and Retention in the Program ....................................................... 6  
    3. HESI Policy ....................................................................................................... 6  
    4. Attendance Policy for Nursing Students .......................................................... 6  
    5. Tuition and Fees ............................................................................................... 6
I. Fall 2015 Changes for incoming students

In addition to the “Fall 2015 Student Handbook and School Catalogue,” the following policy changes are in effect and replace those original policies with same name for the fall 2015 semester for incoming students only.

Progression and Retention in the Program

The following section was updated within the policy to correct the misprint:
The following only pertains to Chicago students; Cleveland students will follow the original policy.

Nursing Coursework (Chicago only)

In order to be placed in nursing classes, students must successfully complete all developmental coursework and achieve an 1175 score on Lexile level reading.

II. Fall 2015 Changes for incoming students and current students

In addition to the “Fall 2015 Student Handbook and School Catalogue,” the following policy changes are in effect and replace those original policies with same name for the fall 2015 semester for incoming students and current students.

Cleveland Practical Nursing Program

The following 3 sections were updated within the policy:

(Ohio Board of Nursing changed “clients” to “patients”.)

Program Descriptions

The Practical Nursing Program is designed to prepare the student for the role of a Licensed Practical Nurse who is able to function interdependently with colleagues in a variety of health care settings, including acute care hospitals, long-term care facilities, and community based agencies. The program is based on nursing concepts and skills, which enable the nurse to contribute to health promotion, maintenance, and restoration of patients across the lifespan.

Program Outcomes

Upon completion of the Practical Nursing Program, graduates will be prepared to:

1. Deliver competent holistic nursing care to persons of all ages in a variety of structured health care settings within the scope of practice for the Licensed Practical Nurse.
2. Apply knowledge from the physical, biological, psychosocial, and nursing sciences in performance of nursing care.
3. Utilize a caring approach in establishing effective interpersonal relationships with patients and families.
4. Collaborate appropriately with other members of the health team.
5. Contribute to the nursing process utilizing critical thinking skills.
6. Safely perform nursing skills.
7. Meet the teaching needs of patients and families in structured settings.
8. Calculate and administer medications to patients accurately and safely.
9. Utilize appropriate verbal and written communication to convey and record patient data.
10. Consider cultural diversity and developmental age when providing appropriate care.
11. Demonstrate ability to manage or delegate responsibility when directed.
12. Assume entry-level positions in Practical Nursing.
13. Contribute to promoting, maintaining and restoring health to patients in need.
14. Demonstrate basic computer technology skills to organize and communicate data.
15. Explore all current issues and trends including legal and licensure aspects of practical nursing.

Career Information

After completion of the Practical Nursing Program of Study, the student is eligible to apply for licensure as a Practical Nurse by taking the NCLEX-PN. Licensed Practical Nurses (L.P.N.) are employed in acute care, long-term care, and community-based health care agencies under the direction of a Registered Nurse. Practical Nurses function within their
legal scope of practice, and use professional standards of care in illness care and health promotion activities for patients and families across the lifespan.

*NUR1125 description was replaced with the original 2014 NUR1125 version.*

**NUR1125 Nursing Care of the Adult**  
11.5 credits  
This course’s emphasis is placed on the role of the Licensed Practical Nurse’s utilization of the nursing process to meet the physiological, psychosocial, cultural and spiritual needs of adult patients and their families. Clinical experience is a component of this course. This course includes additional clock hours outside the classroom.  
Prerequisite: NUR 1113, NUR1118, NUR1123, NUR1124, BIO1007  
Co-requisite: BIO1008, NUR1130

**Tuition and Fees**

*The following was modified:*  
The Role Development (NUR1130) fee of $350 has been replaced with the Kaplan Focused Review for $350. This fee will be invoiced and divided over the student’s remaining nursing semesters.
III. Spring 2016 Changes for incoming students

The following changes were implemented for the spring 2016 semester. These changes are in addition to the fall 2015 addendum above for the “Fall 2015 Student Handbook and School Catalogue”:

1. Admission Procedures for Nursing Students
   The following sentence was removed from the policy:
   Schedule the placement test to be placed in the proper level of math, English and biology classes. (See: Placement Examinations).

2. Curriculum Pilot
   MDT is piloting a new strategy for the Practical Nursing Program prerequisites. Students who achieve an Entrance Exam score of 51 in English, 57 in Math, and 18 in Science will be invited to start the MDT Practical Nursing Program without the need to take the developmental course requirements.

3. Clinical Requirements
   The following section was updated within the policy:
   All of the following documentation requirements must be submitted no later than the fourth week of the first semester in which the student is enrolled in classes with a clinical component. Students with classes requiring clinical experience during the first semester are required to turn in all required documents by no later than the end of the fourth week of the first semester.

4. Progression and Retention in the Program
   The following sections were added for Cleveland students within the policy:
   Nursing Coursework
   In order to be placed in nursing classes, students must successfully complete all developmental coursework and achieve an 1175 score on Lexile level reading.

   Cause for Academic Termination
   - Effective for incoming spring 2016 cohort: Failure of any three courses within a single semester excluding developmental courses

5. Score Determination on Placement Examination
   The following section was updated within the policy:
   Science Testing
   Effective summer 2015 for Chicago students and fall 2015 for Cleveland students: Students who are placed in developmental classes will automatically take the developmental Biology class, BIO0930. However, if the student is approved for A&P transfer, the student will not be required to take BIO0930.

6. Tuition and Fees
   The following fees were updated within the policy:
   - HESI Testing fees: $123 per semester
   - NUR1130 will no longer have a $350 fee.
   - Kaplan Focused Review fee: $420.00

IV. Spring 2016 Changes for incoming students and current students

The following changes were implemented for the spring 2016 semester. These changes are in addition to the fall 2015 addendum above for the “Fall 2015 Student Handbook and School Catalogue”:

1. Professional Dress Code
   The following section was clarified within the policy:
Students who do not adhere to this dress code will be sent home and it will be considered an unexcused absence for that day.

2. Progression and Retention in the Program

A typo was corrected in the following section.

**Cause for Academic Termination**

3. HESI Policy

The following sentence was clarified within the policy:
If a score of 850 is not achieved with the first attempt, the student may take the EOC a second time one to two weeks later with proof of remediation in preparation for the EOC.

4. Attendance Policy for Nursing Students

The following section was updated within the policy:

**Make-up**
Students may make up only one exam or quiz per course per semester (including Midterm Exam). If a student misses a second exam or quiz, due to unforeseen circumstances, the Nursing Programs Administrator may allow a 2nd make-up if presented with proper documentation from the student. These exams and quizzes missed for absence can be made up without penalty. For missed unit exams and quizzes, there will be only two make up days per semester for each course. One make up day will be at midterm, and the second will be the last week of classes. Students must take these missed unit exams/quizzes during the scheduled make up time. Missing Midterm Exams must be made up within one week of the original test date. These are to be scheduled with the individual instructor for the course. Final exams will not be given after exam week. There is no makeup for makeup quizzes or exams. These cannot be rescheduled. A grade of zero shall be given if unable to come for make-up exams. No exception. Not appealable.

Under no circumstances are there re-takes of quizzes, tests and examinations for any reason.

5. Tuition and Fees

The following fees were updated within the policy:
- If a student needs more than 2 exams it will cost the student an additional $49.00 per exam.