

MDT College of Health Sciences

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Catalog and Handbook Addendum

*Spring 2018
Cleveland*

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I. Fall 2017 Changes for incoming students and current students

In addition to the “Fall 2017 Student Handbook and School Catalogue,” the following policy changes are in effect and replace/update those original policies with same name for the fall 2017 semester for incoming students and current students.

1. Clinical Requirements

The following section was added to the policy:

In order to be registered for all mandatory clinical experience, the following additional item is needed for all students:

- Flu shots are done yearly, during the flu season, which are the Spring and Fall sessions at the school. The school must have the official school form, signed by the physician, that indicates you received the vaccination. If you are not allowed the vaccination, then you must have a physician fill out the form with the reason for denial. The students in the Developmental and Summer Sessions are not required to have the flu vaccination.

2. Attendance Policy for Nursing Students

The following section was updated within the policy for clarification:

Lab tied to a course with a Clinical Component:

All missed lab time tied to a course with a clinical component must be made up, whether it is excused or unexcused!

3. Cleveland Faculty

**MDT College of Health Sciences
Main Campus
325 Alpha Park
Highland Heights, OH 44143**

Nursing Programs Administrator
Annette Reisner, MPA, BSN, RN
MPA, Cleveland State University
BSN, Bowling Green State University
ADN, Lorain County Community College

Cleveland Faculty

Irina Bondar

BS in Math, Tiraspol State Pedagogic Institute

Dr. Cynthia Brennan, PhD, MBA

PhD in Math, Kent State University;
MBA, John Carroll University;
(part-time instructor)

Talitha Dotson, BSN, RN

BSN, Chamberlain School of Nursing;
ADN, ATS Institute of Technology
(part-time instructor)

Corina Fleaca

M.Ed, Cleveland State University;
BA in English, Indiana University of
Pennsylvania
(part-time instructor)

Andrena Fort, MSN, RN

MSN, University of Phoenix;
Diploma in Nursing, Huron School of Nursing;
BA, Ohio State University

Judith Kay Olson Hammer

M.Ed, Purdue University;
BS.Ed, Indiana University of PA
(part-time instructor)

Adele Tucker Humphrey, MSN, RN

MSN, Chamberlain School of Nursing;
BSN, Indiana Wesleyan
ADN, ATS Institute of Technology
(part-time instructor)

Gina Kennedy, RN

Diploma, St Alexis Hospital School of Nursing
(part-time instructor)

Sharon Lewis, M.Ed

M.Ed, Cleveland State University
(part time instructor)

La'Tesha Myers-Hudson, MSN, RN

MSN, Chamberlain School of Nursing;
MBA, University of Phoenix
BSN, Kent State University
(part-time instructor)

Linda Schindler, MSN, RN

MSN, Norwich University
BSN, St. John College
(part-time instructor)

Andrea Swailes, MSN, RN

MSN, Cleveland State University;
BSN, Ursuline
(part-time instructor)

Danielle Wiley, MSN, RN

MSN, Chamberlain University;
ADN, ATS Institute of Technology
(part-time instructor)

4. Tuition and Fees

PN TUITION & FEES¹

TUITION	\$21,041.00	\$397 per credit hour for 53 credits
FEES:		
HESI TESTING FEE ^{2,4}	\$465.00	\$155 per semester x 3
REGISTRATION FEE	\$75.00	
COMPUTER LAB	\$285.00	\$95 per semester x 3
APPLICATION FEE	\$50.00	Application
MALPRACTICE INSURANCE	\$40.00	(1 st & 4 th semesters – once a year charge)
DRUG TESTING FEE	\$120.00	\$40 per semester when taking Clinicals
GRADUATION FEE	\$110.00	(semester of graduation – no credit for not participating)
<u>COURSE FEES³:</u>		
INT1102	\$49.00	Introduction to Nursing
NUR1113	\$340.00	Nursing Fundamentals
NUR1125	\$440.00	Nursing Care of the Adult
NUR1123	\$170.00	Nursing of the Family
NUR1124	\$220.00	Geriatric/Mental Health Nursing
OTHER EXPENSES:		
NCLEX Package	\$336.00	(semester of graduation)
NCLEX MATERIALS	\$62.00	
Kaplan Focused Review	\$504.00	
Total Program Cost:	\$24,307.00	
MISCELLANEOUS FEES:		
Estimated Book Fees	\$710.00	
ID Badge Replacement	\$25.00	
MY FOUNDATION LAB	\$66.00	
DEV0910	\$30.00	Gateway
MAT0910	\$97.00	Developmental Math resources
BIO0930	\$25.00	Human Biology
Background Check	\$61.00	
Lab Make-up	\$100.00	
Excused Clinical Make-up	\$100.00	
Unexcused Clinical Make-up	\$250.00	

Any books or software included in tuition can be purchased separately by students. If the student does not intend to purchase through the school, the student must notify the school in writing 5 business days before classes begin.

¹ In accordance with the student enrollment agreement, any changes to the fees will be effective following the fee change announcement for non-first semester students.

² Includes 2 Exit or End of Course exams. If a student needs more than 2 exams it will cost the student an additional \$53.00 per Exit exam and \$31 per End of Course exam. However, with less than 4 days' notice the cost of the exam will be \$100 plus the cost of the exam to include expedited charges.

³ Course fees are subject to change.

⁴ Testing fees will be increased following publisher increase for new students. Testing fees listed on student enrollment agreement will supersede Student Handbook Testing fees.

I. Spring 2018 Changes for incoming students

The following changes were implemented for the spring 2018 semester. These changes are in addition to the fall 2017 addendum above for the “Fall 2017 Student Handbook and Catalog”:

1. **Course Grading and Quality Points in Nursing Programs**

The following was updated within the policy:

I - Incomplete

With the exception of the Role Development class, only students who experience unforeseeable emergencies and have supporting documents and are in good class standing at the end of the semester may qualify for receiving an “I” grade. A student receiving a grade of “I” needs to correct any deficiencies **no later than the start of the following semester except Role Development students**. An incomplete grade not corrected within the prescribed period will result in an “F” for the class, requiring the student to repeat the course.

2. **HESI Policy**

The following section was updated within the policy:

HESI End of Course Examination (EOC)

The HESI End of Course Examinations are standardized exams that test students in specific school courses. The courses are: Fundamentals of Nursing, Nursing Care of the Adult, Pharmacology, Geriatric/Mental Health Nursing, and Nursing of the Family. These proctored/secure examinations are given in week 13 for 15 week courses. Acceptable performance is to achieve an 850 or above on all tests. Unsecured or practice examinations may be used during the course to prepare the student for the End of Course Examination. HESI grades are included in final class grade and calculated based on the HESI Grading Policy.

Students have two attempts to maximize their HESI End of Course Examination score, except the Gero HESI which will be given for class points once and does not require a passing score to progress in the program. If a score of 850 is not achieved with the first attempt, the student may take the EOC a second time one to two weeks later with proof of remediation in preparation for the EOC. (See HESI Grading Policy for grading rubric) Students who passed the class but did not earn an 850 on the second try will be entered into a Gateway Course for a semester to remediate the content. The student will be given another exam during the Gateway Course. If an 850 or higher is not earned, they will continue in the Gateway program for additional HESI remediation under the guidance of a nursing faculty member until the end of the semester. By the end of the semester, any student who did not earn an 850 will require a recommendation from the nursing faculty member responsible for the HESI remediation. This recommendation will inform the Nursing Program Administrator if the faculty member believes the student has mastered the content, allowing the student to proceed with the Nursing Program. Otherwise, the student will be dismissed from the Nursing program.

II. Spring 2018 Changes for incoming students and current students

The following changes were implemented for the spring 2018 semester. These changes are in addition to the fall 2017 addendum above for the “Fall 2017 Student Handbook and Catalog”:

1. Academic Calendar

The following Calendar was reformatted for clarity.

Academic Calendar Fall 2017 - Fall 2018*

Nursing programs are offered on a trimester basis. Each semester (fall, spring, and summer) consists of fifteen (15) weeks of academic work with scheduled breaks between semesters. (Chicago students are scheduled for two 15 week sessions and one 19 week session at the end of the program. The 19 week session includes a break.) Developmental semester is not included above and will be added on an as needed basis. Students can add classes and may drop classes without penalty during the first two weeks of the semester. Day and evening classes are available.

PN PROGRAM

August 28, 2017	Fall Semester 2017 Classes begin
September 4, 2017	Labor Day (NO SCHOOL)
September 8, 2017	Last day to add/drop classes without penalty
October 6, 2017	Last day to withdraw from classes with a "W"
October 16-20, 2017	Midterm Exams
November 21-24, 2017	Thanksgiving Break (NO SCHOOL)
November 21, 2017	FACULTY DEVELOPMENT DAY
December 11-15, 2017	Final Exams (End of Semester)
December 18, 2017	FACULTY DEVELOPMENT DAY
December 18-29, 2017	Winter Break (NO SCHOOL)

January 2, 2018	Spring Semester 2018 Classes begin
January 15, 2018	Martin Luther King Holiday (NO SCHOOL)
January 16, 2018	Last day to add/drop classes without penalty
February 9, 2018	Last day to withdraw from classes with a "W"
February 19-23, 2018	Midterm Exams
April 9-13, 2018	Final Exams (End of Semester)
April 16-27, 2018	Spring Break (NO SCHOOL)

April 30, 2018	Summer Semester 2018 Classes begin
May 11, 2018	Last day to add/drop classes without penalty
May 28, 2018	Memorial Day (NO SCHOOL)
June 8, 2018	Last day to withdraw from classes with a "W"
June 18 - 22, 2018	Midterm Exams
July 4, 2018	Independence Day Holiday(NO SCHOOL)
August 6 - 10, 2018	Final Exams (End of Semester)
August 13 - 24, 2018	Summer Break (NO SCHOOL)

August 27, 2018	Fall Semester 2018 Classes begin
September 3, 2018	Labor Day (NO SCHOOL)
September 7, 2018	Last day to add/drop classes without penalty

October 5, 2018	Last day to withdraw from classes with a "W"
October 15-19, 2018	Midterm Exams
November 20-23, 2018	Thanksgiving Break (NO SCHOOL)
November 20, 2018	FACULTY DEVELOPMENT DAY
December 10-14, 2018	Final Exams (End of Semester)
December 17, 2018	FACULTY DEVELOPMENT DAY
December 17, 2018-January 1, 2019	Winter Break (NO SCHOOL)

*MDT/ATS reserves the right to change this Academic Calendar without notice.

2. Progression and Retention

The following was added within the policy:

Once a student fails a class, the student is limited to twelve (12) credit hours each semester for the remainder of the nursing program. Only with approval from administration can a student, who failed a class, take more than 12 credit hours.

The following was updated within the policy:

A written warning form is issued to the student if the student has:

- Course absences of **10%** or above.

3. HESI Policy

The following was updated within the policy:

Students have two attempts to maximize their HESI End of Course Examination score. If a score of 850 is not achieved with the first attempt, the student may take the EOC a second time one to two weeks later with proof of remediation in preparation for the EOC. (See HESI Grading Policy for grading rubric) Students who passed the class but did not earn an 850 on the second try will be entered into a Gateway Course for **a semester** to remediate the content the next semester.

4. Attendance Policy

The following policy section was modified for clarity:

Each student is expected to attend every class, lab and clinical day for which he/she is scheduled. Arriving tardy or leaving early is defined as arriving up to 15 minutes after the start time of the course, or leaving not more than 15 minutes before the official ending time of the class. Students assume the responsibility for arranging make up of missed work and assignments. All work must be completed by the time designated by the individual faculty members(s). Students must attend course, clinical and laboratory sections if applicable to which they have been assigned unless permission to attend a different section is obtained from the Registrar.

Attendance Policy for Nursing Students

Clinical Absence

See Clinical Attendance Policy.

Class and Lab Absence

Arriving tardy or leaving early will be counted as one half (0.5) absence for each occurrence.

If a student misses more than 15 minutes of class or lab time, it will be counted as an absence.

5. Tuition and Fees

The following fee was updated within the policy effective for Summer 2018 students:

HESI Testing Fee: \$483.75 (\$161.25 per semester x 3)